

## Ercall Magna Parish Council

**Minutes of a Meeting of the Ercall Magna Parish Council held on Monday 20th November 2017 at 7.00 p.m. in the Community Room, High Ercall School, Church Road, High Ercall.**

**PRESENT:** Cllr's Stephen Bentley, Beatrice Cains, Kevin Connor, Louise Hughes, Brian Newbold, Chris Purves, Scott Walker, Mel Ward, Ray Wickson and Andy Williams.

Also in attendance: 17 members of the public and the Parish Clerk.

In the Chair: Cllr Ray Wickson.

### 181/11/17.C Apologies for Absence

Apologies for absence had been received from Cllrs Richard Hartshorn (away) and Louise Oldfield (maternity leave). **These apologies were accepted.**

Cllr Louise Oldfield had requested a six month leave of absence due to the impending birth of her baby.

**Proposed:** Cllr Andy Williams

**Seconded:** Cllr Louise Hughes

**Resolved:** that this request be approved.

The Parish Clerk reported that there had been no call for an election to fill the vacancy on the Council. The notice for co-option had been posted.

### 182/11/17.C Disclosable Pecuniary Interests

**RESOLVED** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001.

It was **AGREED** to accept any Disclosable Pecuniary interests as they may arise during the meeting.

### 183/11/17.C Minutes

**Proposed:** Cllr Louise Hughes

**Seconded:** Cllr Mel Ward

**Resolved:** that the minutes of the meeting of the Full Council held on Monday 16th October 2017, having been previously circulated be confirmed as a correct record, adopted and signed by the Chairman.

Action

Parish  
Clerk

Chairman

**184/11/17.C Public Participation**

The Parish Clerk read out the following guidance notes on public participation;

*All council meetings are open to the public who expect a chance to raise matters with the council and comment on agenda items. Therefore I have placed public participation within the body of our meeting after members have declared their interests so that they can abide by our code of conduct and leave the room if necessary. The questions of the public should ideally be SHORT and confined, by the use of standing orders, to the matters that are on the agenda for the meeting. The Chairman of the meeting must keep control of the public participation session otherwise it may be in danger of becoming unfocussed and unhelpful. It is very important that members do not allow the views expressed by the public to determine their decisions without careful consideration. However there is some merit in permitting questions about matters that are not on the agenda that can be referred to the next meeting.*

Michael Lauriello said he had had no response from the owners of the Cleveland Arms reference gaining access to maintain the Bowling Green. The owners who were present suggested they put this in writing to them. Michael Lauriello also asked for an update on the enforcement action at the Cleveland Arms and questioned whether planning permission was required for the outside repairs that are currently taking place and the continued use of the Heras Fencing surrounding the building for Health & Safety reasons.

A concern over the standard of lighting either side of the crossing in High Ercall would be considered at the December meeting.

**RESOLVED** that with no other comments from members of the public present, the Council moved on to the next item of business at 7.25 p.m.

**185/11/17.C Urgent Items**

Cllr Chris Purves said he had received a complaint today to the effect that someone was burning poultry carcasses on High Ercall airfield (300m north of Melverley Farm, Rowton) today and other days with increasing frequency. He had informed Environmental Health and the Planning Enforcement officers and T & W Council. Agreed we monitor this

The Parish Clerk said there were no other urgent items that relate to financial, health and safety issues or issues that require immediate attention.

**186/11/17.C This agenda item had been removed.****187/11/17.C Planning****187/11/17.1.C Schedule of planning applications**

Action

Application number	Site Address	Description of proposal	Parish Council Comments
TWC/2017/0820	Barnes Farm, Rowton, Telford, Shropshire TF6 6QX	Erection of an agricultural building	Support subject to no objections from local residents.
TWC/2017/0868	The Beeches, Ellerdine Heath, Telford, Shropshire, TF6 6QJ	Erection of a two storey and single storey rear extension incorporating a loft conversion, roof terrace and increase in height of existing roof	Could not support this application due to the following reasons, very raw, unpolished and lacking finish in the design, in balance between bedrooms (6) and living accommodation and external appearance to rear. A better design might be acceptable.

Parish Clerk

Parish Clerk

**187/11/17.2.C Schedule of additional planning applications**

Application number	Site Address	Description of proposal	Parish Council Comments
TWC/2017/0918	3 Cross Roads, Ellerdine Heath, Telford, Shropshire, TF6 6RR	Erection of two storey side and rear extension	Support subject to no objections from local residents.

Parish Clerk

**187/11/17.3.C Schedule of planning decisions**

Application number	Site Address	Description of proposal	Telford & Wrekin Council Decision
TWC/2016/0952	Site of Roden Hall Care Home, Roden Lane, Roden, Telford, Shropshire	Erection of a 66no. bed dementia care home utilising existing access with associated landscaping	Full Planning Permission Granted 31/10/2017.
TWC/2017/0459	Woodcoat, Walton Avenue, High Er call, Telford, Shropshire, TF6 6AJ	Conversion of former Methodist Church (Use Class D1) into 1no. Dwelling (Use Class C3) Erection of a single storey side and rear extension, installation of 2no. dormer windows and erection of a detached double garage	Full Planning Permission Granted 10/11/2017.
TWC/2017/0540	10 Rowton, Telford, Shropshire, TF6 6QY	Erection of a two storey rear extension *****AMENDED PLANS RECEIVED*****	Full Planning Permission Granted 27/10/2017.

**187/11/17.4.C Telford & Wrekin Planning Committee**

A report on a recent meeting in London with Landmark Chambers with regard to the recommendations of the Planning Officer and decision of Telford & Wrekin Council's Planning Committee meeting held on 11th October 2017 reference the poultry shed planning application in Roden was deferred until Cllr Stephen Bentley arrived.

Action**188/11/17.C Police Matters**

A number of distraction burglaries had been reported in the Ellerdine area. The police had arrested someone from outside the area but the public should be aware of this should further incidents occur.

**189/10/17.C Highway and Environment Issues**

The Parish Clerk reported that all recent issues had been reported and logged with the Telford & Wrekin Council highway & environmental reporting system.

The Chairman had met with representatives from the Greenhous group with reference to concerns over lighting within the site. Although the issues in the Osbaston end of the site had been resolved there were still issues in the area nearest to Crab Tree Lane. Although the Greenhous group had paid T & W Council £15,000 for improved signage in the area, to date there was no sign of this. The Greenhous group had also been advised over the concerns from residents over the speed of vehicles being driven out of the site.

*Cllr Stephen Bentley arrived at 7.40 pm.*

The Chairman reported that the Greenhous group had offered to assist with winter gritting on some of the minor roads. The Parish Clerk would check this out for insurance purposes with T & W Council.

Cllr Mel Ward asked as a matter of urgency for a schedule of road sweeping in the parish.

The Chairman agreed to list all the road signs that either required cleaning, re-aligning or replacing throughout the parish.

Parish Clerk

Parish Clerk

Chairman

**190/11/17.C Finance****190/11/17.1 Accounts for payment;**

100264	Landmark Chambers	£3600.00
100265	Salaries & Expenses	£699.22
100266	Westbury Environmental, Professional Services	£899.26
100267	SLCC, Conference Books	£17.87
100268	NALC, Publication	£19.99
100269	Eon, Street Lighting Repairs	£120.00
100270	Information Commissioner, Data Protection	£35.00
100271	Cllr Ray Wickson, Expenses	£14.74
100272	RBL Poppy Appeal, Wreath	£18.00

**Proposed:** Cllr Kevin Connor

**Seconded:** Cllr Louise Hughes

**Resolved: that in accordance with the Financial Regulations of the Parish Council the above payments be authorized.**

Action  
Parish  
Clerk

**191/11/17.C Data Protection Act**

The Parish Clerk reported on a training session he had attended on the new General Data Protection Regulations (GDPR) which comes into effect on the 25th May 2018. As a result it is advisable that Parish Councils have their own dedicated email address, preferably [.gov.uk](mailto:parish@gov.uk) and not use personal accounts. This was agreed.

Parish  
Clerk

**192/11/17.C SALC**

All correspondence from the County Secretary had been passed to Members.

Although this year's AGM was cancelled due to lack of numbers attending, the Chairman said that our motion agreed at the last meeting would now be sent to NALC through a different channel.

**193/11/17.C Street Lighting**

There were no reported faults other than those that were reported at the last meeting. Eon have reported that due to high demand the lead time on purchasing the new LED units has increased to around six to eight weeks.

**194/11/17.C Defibrillators**

The Parish Clerk reported that arrangements are now in hand to install the three backing boards for the defibrillators at Ellerdine Village Hall, High Ercall Shop and Roden at the old Co-operative office opposite Park Timber.

Parish  
Clerk &  
Chairman

**195/11/17.C Village Halls**

Cllr Andy Williams said there were no issues to report on from High Ercall Village Hall. Still no decision from Telford & Wrekin Council on repairing the car park. He also reported on the Christmas Celebration event on 15<sup>th</sup> December.

There was nothing to report from Ellerdine Village Hall.

**196/11/17.C Neighbourhood Planning**

Cllr Chris Purves had received the following update from Michael Barker;

I am confident that we can prepare the Neighbourhood Development Plan (NDP) to be in conformity with the T&W Local Plan as required by the Basic Conditions for Neighbourhood Plans.

What would be helpful at this stage as we discussed would be for the Parish council to agree a vision, aims and objectives for the Plan, a limited number of

Action

key policy areas, a view on whether the Plan should make any specific allocations for development (it does not need to unless the Parish Council wants to).

In considering the vision and aims the Plan should not opposed development or it would not be in conformity with national and local strategic development policies, but the NDP should " plan for development that would benefit the Neighbourhood Area, meet local needs and protect and enhance the qualities and character of the settlements and the countryside etc."

The Chairman requested that all Cllrs consider this request and report back to either himself, Cllr Chris Purves or the Parish Clerk by the end of the month their responses.

All Cllrs

**197/11/17.C Telford & Wrekin Council**

Councillors noted items of correspondence/publications that had been received from Telford & Wrekin Council since the September meeting.

Cllr Stephen Bentley said he now had the schedule for road sweeping in the parish.

Cllr  
Stephen  
Bentley**198/11/17.C Community Assets**

The Parish Clerk reported that Telford & Wrekin Council has received a notification from the owner of an intention to dispose of The Cleveland Arms (including Bowling Green and Car Park) listed by the Council as an Asset of Community Value under the Localism Act 2011.

The Chairman said he had called a public meeting on Wednesday 22nd November at 7.30 pm in High Ercall Village Hall to give guidance to residents on the current status of the community asset and the way forward for the community to take ownership of the issue should any group wish to.

**199/11/17.C Correspondence**

Councillors noted the items of correspondence/publications that had been received by the Parish Clerk since the last meeting. All other correspondence had been forwarded by email to all Cllrs by the Parish Clerk.

**200/11/17.C Parish Matters**

Cllr Andy Williams reported on a very successful school trip to National Arboretum, in Staffordshire.

Cllr Kevin Connor asked if the grass was being cut around the new equipment on Ellerdine Playing Field. The Parish Clerk confirmed that the contractor had agreed to do this.

Parish  
Clerk

Action

The Chairman reported on Remembrance Day Service and thanked everyone who helped with the wreath laying.

Cllr Chris Purves suggested we contact the owner of Ercall Hall with a view to cutting back the hedge at the rear of the new war memorial stone. This was agreed.

Parish Clerk

**201/11/17.C Next Meeting(s)**

The next meeting of the Parish Council would be a Full Council Meeting on Monday 11th December 2017 in High Ercall Village Hall.

Parish Clerk

**Exclusion of the Press & Public.**

**Proposed:** Cllr Stephen Bentley

**Seconded:** Cllr Chris Purves

**Resolved: that Press & Public be excluded from the meeting on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).**

Cllrs Beatrice Cains, Louise Hughes and Scott Walker declared a personnel interest and left the meeting.

The Chairman and Cllr Stephen Bentley reported on a recent meeting in London with Landmark Chambers with regard to the recommendations of the Planning Officer and decision of Telford & Wrekin Council’s Planning Committee meeting held on 11th October 2017 reference the poultry shed planning application in Roden.

No decision taken until approved planning application and conditions are available.

There being no further business the Chairman declared the meeting closed at 21.15 p.m.

Signed .....

Date .....

Chairman