

Minutes of a Meeting of the Ercall Magna Parish Council held on Monday 18th June 2018 at 7.00 p.m. in the Community Room, High Ercall School, Church Road, High Ercall.

PRESENT: Cllr's Elaine Aston, Stephen Bentley, Beatrice Cains, Kevin Connor, Louise Hughes, Scott Walker, Mel Ward, Ray Wickson and Andy Williams.

Also in attendance: four members of the public and the Parish Clerk.
In the Chair: Cllr Ray Wickson.

104/06/18.C	Apologies for Absence	<u>Action</u>
	An apology for absence had been received from Cllr Richard Hartshorn (working). This apology was accepted.	Parish Clerk
105/06/18.C	Disclosable Pecuniary Interests	
	Cllr Scott Walker disclosed a non-pecuniary interest under item 110/06/18.C reference planning application TWC/2017/1050.	
	RESOLVED to note that no other Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001. It was AGREED to accept any Disclosable Pecuniary interests as they may arise during the meeting.	
106/06/18.C	Vacancy	
	The Parish Clerk reported that there had been no call for an election to fill the one vacancy on the Parish Council following the resignation of Louise Oldfield. Notices have now been put up for applications for co-option.	
107/06/18.C	Minutes	
	Proposed: Cllr Kevin Connor Seconded: Cllr Stephen Bentley	
	Resolved: that the minutes of the meeting of the Full Council held on the 21st May 2018, having been previously circulated be confirmed as a correct record, adopted and signed by the Chairman.	Chairman
	<i>Cllr Mel Ward arrived at 7.03 pm.</i>	
108/06/18.C	Public Participation	
	Mr Jarrett reported manhole covers protruding on the footpath between Cleveland Avenue and Coppice Drive. This would be reported to Telford & Wrekin Council.	Parish Clerk
	Mr Bates reported on his concerns over the planning application on land adjacent to Wrekin View in Roden and his comments he had made to the planning officer.	

Action**109/06/18.C Urgent Items**

The Chairman said he would report on the Greenhouse site, Cleveland Arms, Dementia Care and Remembrance Day later in the meeting.

Chairman

110/06/18.C Planning**110/06/18.1.C Schedule of planning applications**

Application number	Site Address	Description of proposal	Parish Council Comments
TWC/2017/1050	Land adjacent 8 Walton Avenue & adjacent Ridgway, High Ercall, Telford, Shropshire	Reserved matters application for the erection of 45no. dwellings including details for layout, scale, appearance and landscaping pursuant to outline application TWC/2015/1111	The Parish Council supported this application. The number of affordable homes will not be altered but concern expressed over parking adjacent to Walton Avenue and pedestrian access from site onto main road, look at dropped kerbs.
TWC/2018/0391	Roden Nurseries, Roden Lane, Roden, Telford, Shropshire, TF6 6BP	Variation of Condition 3 of planning permission W2001/0896 (Increase in retail sales area of brought in goods, erection of covered walkway and alterations to existing toilet block) to extend the range of goods to be sold	The Parish Council supported this application.
TWC/2018/0392	Roden Nurseries, Roden Lane, Roden, Telford, Shropshire, TF6 6BP	Variation of Condition 3 of planning permission W93/0546 (Change of use of former CWS tomato nursery to nursery for the production of ornamental horticultural products including retail sales, area, refreshment facility, car park and new access) to extend the range of goods to be sold	The Parish Council supported this application.
TWC/2018/0439	Land adjacent Roden Hall, site of Llanhaven & The Bungalow, Roden Lane, Roden, Telford, Shropshire	Demolition of existing buildings and the erection of 1no. dwelling with associated access and landscaping	Parish Council object to this application on the following grounds; No demonstrable need for a dwelling of this size, question over why 12 parking spaces, too close to Wrekin View and completely out of scale and character to area.

Parish Clerk

Parish Clerk

Parish Clerk

Parish Clerk

Application number	Site Address	Description of proposal	Parish Council Comments
TWC/2018/0447	Windy Oak Farm, 66 Ellerdine Heath, Telford, Shropshire, TF6 6RN	Change of use of agricultural land to the storage of caravans	The Parish Council raised no objections to this application.
TWC/2017/0710	Land adjacent/rear of Chris Cottage & Nichol House, Rowton, Telford, Shropshire	Reserved matters application for the erection of 2no. dwellings including details for appearance, landscaping, layout and scale pursuant to outline application TWC/2014/1099 ***AMENDED DESCRIPTION & AMENDED PLANS RECEIVED***	Cllrs again objected to this application expressing concern over the flooding and drainage issues in this area. The scale of the property was too big, imposing on surrounding properties, not in keeping with the area and would dominate the sky line due to level of site. A bungalow/single storey property would be more acceptable. The planning officer should also note the comments of the conservation officer's report.

Action

Parish Clerk

Parish Clerk

110/06/18.2.C Schedule of additional planning applications

There were no additional planning applications that were received after the date of publication of this agenda due to response time frames set by Telford & Wrekin Council.

110/06/18.3.C Schedule of planning decisions

There were none.

110/06/18.4.C Pre-Application Advice

Cllrs were asked to agree a procedure for dealing with pre-application advice notifications.

Proposed: Cllr Beatrice Cains

Seconded: Cllr Elaine Aston

Resolved: that Cllrs Kevin Connor and Louise Hughes would be consulted on this. Any concerns they had on any application would then have to be reported back through full Council.

Parish Clerk

Action**111/06/18.C Police Matters**

Concerns had been raised over a white van around the village. Cllrs were advised to try and get a registration and report this to the police.

All Cllrs

The Chairman had completed the Police Town & Parish Council Survey 2018 and had forwarded it to the commissioner.

Chairman

112/06/18.C Highway and Environment Issues

The Parish Clerk reported that all recent issues had been reported and logged with the Telford & Wrekin Council highway & environmental reporting system.

It was again reported that the hedge at 1 Cleveland Avenue still required cutting back as it was now restricting access along the footpath between Cleveland Avenue and Coppice Drive. Cllr Mel Ward reported that the footpath from the Church to Shirlowe Lane was now overgrown.

Parish Clerk

113/06/18.C Finance**113/06/18.1 Accounts for payment;**

Cllrs Stephen Bentley declared a non-pecuniary interest on account no. 100310

100307	Salaries & Expenses	£358.80
100308	HMRC- PAYE	£341.42
100309	Cllr Ray Wickson, Chairman's Allowance	£250.00
100310	K. Baker, Internal Audit	£60.00
100311	Cllr Mel Ward, Travel	£8.10
100312	Eon, Street Lighting Repairs	£153.70
100313	Vision ICT, Cllrs Email Addresses	£237.60
100314	Came & Company, Insurance	£436.80

Proposed: Cllr Scott Walker

Seconded: Cllr Louise Hughes

Resolved: that in accordance with the Financial Regulations of the Parish Council the above payments be authorized.

Parish Clerk

114/06/18.C Audit of Accounts**114/06/18.1 Annual Governance Statement**

Proposed: Cllr Kevin Connor

Seconded: Cllr Scott Walker

Resolved: that the Annual Governance Statement (Part 1 of the Annual Return) be approved and signed off.

Parish Clerk

Action**114/06/18.2 Internal Audit**

Members noted the comments from the Internal Auditor and actions required.

Parish
Clerk

114/06/18.3 Accounting Statements

Proposed: Cllr Elaine Aston
Seconded: Cllr Louise Hughes

Resolved: that the Accounting Statements (Part 2 of the Annual Return) for the financial year ending 31st March 2018 be approved and signed off.

Parish
Clerk

115/06/18.C SALC

All correspondence from the County Secretary had been passed to Members by either the Chairman or Parish Clerk.

The Chairman said we need to consider the distribution of CIL money at the next meeting.

Chairman

Cllrs expressed their appreciation for all the work Katrina Baker put into the recent Parish & Town Council Conference on Wednesday, 6th June 2018 in Oakengates Theatre.

Parish
Clerk

116/06/18.C Street Lighting

There were no reported faults.

Chairman

Chairman to arrange a meeting of the working group set up to progress the LED Street Lighting Upgrades project.

117/06/18.C General Data Protection Regulation (GDPR)

The Parish Clerk reported on what actions are now required by the Parish Council.

Separate email addresses had now been set up through Vision ICT for all Cllrs and the Parish Clerk.

118/06/18.C Village Halls

Cllr Kevin Connor reported that Ellerdine Village Hall Committee are now looking at carrying out roof repairs.

Nothing to report from High Ercall except that it is now being used more as a community facility.

Action**119/06/18.C Neighbourhood Planning**

Michael Barker is preparing presentation material ready for public community events in High Ercall and Ellerdine at the end of July.

120/06/18.C Defibrillators

The Chairman agreed to set up dates and venues for training on the defibrillators in Ellerdine, High Ercall and Roden.

Chairman

121/06/18.C Telford & Wrekin Council

Councillors noted items of correspondence/publications that had been received from Telford & Wrekin Council since the last meeting. Cllr Stephen Bentley reported Telford & Wrekin Council are still pressing for an Independent Commissioning Body for an inquiry into Child Sexual Exploitation in the borough.

122/06/18.C Snow Warden

Proposed: Cllr Kevin Connor

Seconded: Cllr Scott Walker

Resolved: **that Cllr Beatrice Cains is appointed as our Snow Warden to represent the parish council through Telford & Wrekin Council.**

Parish Clerk

123/06/18.C Correspondence

Cllrs noted the items of correspondence/publications that had been received by the Parish Clerk since the last meeting. All other correspondence had been forwarded by email to all Cllrs by the Parish Clerk.

124/06/18.C Parish Matters

The Chairman informed the meeting that he continues to liaise with the Greenhous Group on issues such as lighting, transporters using the correct routes in and out of the site and speed of employers who work on site travelling through the narrow roads at the start and finish of their shifts. A 'Give Way' sign had still not been erected at the end of Crab Tree Lane.

Parish Clerk

Cllr Beatrice Cains reported that the majority of the 'Pull In' areas in Crab Tree Lane were now overgrown from adjoining hedges.

Parish Clerk

The Chairman reported that the Judge will be visiting the Cleveland Arms PH on the 21st June 2018.

The Chairman said he would present a briefing note on Dementia Care at the July meeting.

Chairman

The Chairman said he would present a report at the July meeting on arrangements for this year's Remembrance Day.

Action
Chairman

Cllr Elaine Aston suggested the speed camera in Roden should be used more often between 9 and 11 am.

Parish
Clerk

Cllr Beatrice Cains reported that the pot holes in Coppice Drive had still not been repaired.

125/06/18.C Next Meetings

The next meeting of the Parish Council would be;

Monday 16th July Council Meeting at 7.00 pm in the Community Room, High Ercall School, Church Road, High Ercall.

There being no further business the Chairman declared the meeting closed at 20.46 p.m.

Signed

Date

Chairman