

Minutes of a Meeting of the Ercall Magna Parish Council held on Monday 21st May 2018 at 7.15 p.m. in the Community Room, High Ercall School, Church Road, High Ercall.

PRESENT: Cllr's Elaine Aston, Beatrice Cains, Kevin Connor, Richard Hartshorn, Louise Hughes, Brian Newbold, Chris Purves, Mel Ward, Ray Wickson and Andy Williams.

Also in attendance: one member of the public and the Parish Clerk.

In the Chair: Cllr Ray Wickson.

084/05/18.C Apologies for Absence

An apology for absence had been received from Cllr Stephen Bentley (attending another meeting).

This apology was accepted.

Action

Parish Clerk

085/05/18.C Disclosable Pecuniary Interests

RESOLVED to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001. It was **AGREED** to accept any Disclosable Pecuniary interests as they may arise during the meeting.

086/05/18.C Vacancy

The Parish Clerk reported that notices had been put up advertising the one vacancy on the Parish Council following the resignation of Louise Oldfield.

087/05/18.C Minutes

Proposed: Cllr Richard Hartshorn

Seconded: Cllr Kevin Connor

Resolved: **that the minutes of the meeting of the Full Council held on the 16th April 2018, having been previously circulated be confirmed as a correct record, adopted and signed by the Chairman.**

Chairman

088/05/18.C Public Participation

Mrs Abbott asked if the grass could be cut at the far end of High Ercall Playing Field next to her property. The Chairman agreed to look into this.

Chairman

089/05/18.C Urgent Items

The Parish Council stood for a minutes silence in memory of Ian Wellings who had recently passed away. The Chairman agreed to send a card to his family.

Chairman

There were no other urgent items that relate to financial, health and safety issues or issues that require immediate attention.

Cllr Chris Purves arrived at 7.27 pm.

090/05/18.C Planning

090/05/18.1.C Schedule of planning applications

Application number	Site Address	Description of proposal	Parish Council Comments
TWC/2018/0389	The Lodge, Shop Lane, High Ercall, Telford, Shropshire, TF6 6AG	Conversion of existing loft into additional living accommodation, the installation of roof lights and the installation of 1no. window on side elevation	The Parish Council had no objection to this in principal except that the building should respect the conservation area which the parish council feel strongly about. They noted that the conservation officer had been consulted.
TWC/2018/0391	Roden Nurseries, Roden Lane, Roden, Telford, Shropshire, TF6 6BP	Variation of Condition 3 of planning permission W2001/0896 (Increase in retail sales area of brought in goods, erection of covered walkway and alterations to existing toilet block) to extend the range of goods to be sold	See comments below.
TWC/2018/0392	Roden Nurseries, Roden Lane, Roden, Telford, Shropshire, TF6 6BP	Variation of Condition 3 of planning permission W93/0546 (Change of use of former CWS tomato nursery to nursery for the production of ornamental horticultural products including retail sales, area, refreshment facility, car park and new access) to extend the range of goods to be sold	See comments below.

Parish Clerk

Cllrs deferred a decision on applications TWC/2018/0391 & 0392 pending more clarification from the planning officer dealing with these applications. The question was were these retrospective applications, if not can they provide more information on what these applications are for as there is very little detail in the application documents and Cllrs felt they are incomplete and also concerned on how these changes will effect similar businesses in the area. The parish council do support retaining local jobs.

090/05/18.2.C Schedule of additional planning applications

There were no additional planning applications that were received after the date of publication of this agenda due to response time frames set by Telford & Wrekin Council.

090/05/18.3.C Schedule of planning decisions

Application No	Site Address	Description of Proposal	Telford & Wrekin Council Decision
TWC/2017/0962	Land between The Old Post Office & Holly Cottage, Ellerdine Heath, Telford, Shropshire	Erection of 1 no. rural workers dwelling with double detached garage and associated access **AMENDED DESCRIPTION**	Withdrawn 01/05/2018
TWC/2018/0222	The Grove, Cold Hatton, Telford, Shropshire, TF6 6QJ	Erection of ancillary accommodation for The Grove and erection of a summer room to existing house	Full Planning Refused 08/05/2018

091/05/18.C Police Matters

Cllr Richard Hartshorn expressed concern over the speed of traffic through Roden since the 30 mph repeater signs had been removed and questioned whether the police could carry out a traffic count again through the village.

Cllr Mel ward expressed concern over the lack of police presence in the village.

The Chairman reported on a Police Town & Parish Council Survey 2018 which he had completed a draft response. Agreed all Cllrs should have a copy of this before the questionnaire is completed.

Chairman

Chairman

092/05/18.C Highway and Environment Issues

The Parish Clerk reported that all recent issues had been reported and logged with the Telford & Wrekin Council highway & environmental reporting system.

The Parish Clerk reported that on the 3rd May 2018 an accident happened in Park Lane between a pedestrian and a passing vehicle in which the person involved suffered two fractures to their arm. The overgrown state of the hedge at 18 Park Lane meant that they could not use the footpath and therefore had to walk on the already narrow road. The owner of this property had been requested as a matter of urgency to make arrangements for this hedge to be cut back to expose the entire width of the footpath to its widest extent to prevent such an incident occurring again. This was essential as this path is part of the 'Safer Routes to school'

Cllr Brian Newbold reported that the hedge at 1 Cleveland Avenue required cutting back as it was now restricting access along the footpath between Cleveland Avenue and Coppice Drive.

Parish Clerk

093/05/18.C Finance**093/05/18.1 Accounts for payment;**

Action

100300	Salaries & Expenses	£650.79
100301	DM Payroll Services, GDPR	£360.00
100302	SALC, Affiliation Fees	£593.72
100303	AC Home & Garden, Maintenance Work	£180.00
100304	Rowton PCC, Churchyard Maintenance	£350.00

Proposed: Cllr Chris Purves
Seconded: Cllr Brian Newbold

Resolved: **that in accordance with the Financial Regulations of the Parish Council the above payments be authorized.**

Parish
Clerk

Cllrs Beatrice Cains & Mel Ward declared a non-pecuniary in the next item.

Cllr were asked to consider a grant application from High Ercall Primary School towards a Key Stage 2 trip to Theatre Severn of £268.

Proposed: Cllr Chris Purves
Seconded: Cllr Andy Williams

Resolved: **that in accordance with the Financial Regulations of the Parish Council a grant of £268 be authorized. (Cheque no. 00305)**

Parish
Clerk

Cllrs asked if further information could be sought from the school on what money they received from central government can be spent on.

Parish
Clerk

Cllr were asked to consider a grant to Shropshire Playing Fields Association.

Proposed: Cllr Kevin Connor
Seconded: Cllr Louise Hughes

Resolved: **that in accordance with the Financial Regulations of the Parish Council a grant of £25 be authorized. (Cheque no. 00306)**

Parish
Clerk

094/05/18.C SALC

All correspondence from the County Secretary had been passed to Members by either the Chairman or Parish Clerk.

A review of Standing Orders and Code of Conduct was required following recent guidance from NALC.

Parish
Clerk

Cllrs attending the Parish & Town Council Conference on Wednesday, 6th June 2018 – Oakengates Theatre were Kevin Connor, Louise Hughes, Chris Purves, Mel Ward, Ray Wickson and the Parish Clerk.

Parish
Clerk

Action**095/05/18.C Street Lighting**

Agreed Cllrs Beatrice Cains, Richard Hartshorn, Louise Hughes and Ray Wickson would form a Working Group to progress the LED Street Lighting Upgrades project.

Chairman

096/05/18.C Bus Service 519

The Chairman reported on the position over Arriva buses looking at the use of Section 106 money as a possible source of support for the 519 service, which is under threat due to it making a loss. He had met officials from Arriva. This service does not make a profit and some services in the middle of the day may be withdrawn which will affect five parish council areas. School buses will not be affected.

097/05/18.C General Data Protection Regulation (GDPR)

The Parish Clerk reported on his meeting with our appointed Data Protection Officer and what actions are now required by the Parish Council.

One of the main issues was that all Cllrs and the Parish Clerk should not use their own personal accounts. Vision ICT had already set up a system for this using a .gov.uk. For example clerk@ercallmagnaparishcouncil.gov.uk. For Cllrs this could be jo.bloggs@ercallmagnaparishcouncil.gov.uk. The cost was £18 per user per year.

Proposed: Cllr Kevin Connor
Seconded: Cllr Andy Williams

Resolved: **that in accordance with the Financial Regulations of the Parish Council email accounts for the parish clerk and all Cllrs are set up with Vision ICT.**

Parish Clerk

098/05/18.C Village Halls

Cllr Kevin Connor reported that a grant application from Ellerdine Village hall had been rejected by Telford & Wrekin Council.

099/05/18.C Neighbourhood Planning

Michael Barker is preparing presentation material to be used in the Public consultations that will be held in High Ercall and Ellerdine. Prior to that, Michael would like to present his Consultation proposals to the Ercall Magna Steering Group and Cllrs.

100/05/18.C Telford & Wrekin Council

Councillors noted items of correspondence/publications that had been received from Telford & Wrekin Council since the last meeting.

Action

101/05/18.C Correspondence

Cllrs noted the items of correspondence/publications that had been received by the Parish Clerk since the last meeting. All other correspondence had been forwarded by email to all Cllrs by the Parish Clerk.

102/05/18.C Parish Matters

There were none.

103/05/18.C Next Meetings

The next meetings of the Parish Council would be;

Monday 18th June Council Meeting at 7.00 pm in the Community Room, High Ercall School, Church Road, High Ercall.

There being no further business the Chairman declared the meeting closed at 21.18 p.m.

Signed

Date

Chairman