

**Minutes of a Meeting of the Ercall Magna Parish Council held on Monday 17th June 2019  
at 7.00 p.m. in Community Room, High Ercall School.**

**PRESENT:** Cllr's Elaine Aston, Graham Barrow, Stephen Bentley, Kevin Connor, Amy Glenholmes, Louise Hughes, Angela Price, Chris Purves, Mel Ward and Ray Wickson.

Also in attendance: one member of the public the Parish Clerk.

In the Chair: Cllr Ray Wickson.

<b>105/06/19.C Apologies for Absence</b>	<u>Action</u>
<p>An apology for absence had been received from Cllr Richard Hartshorn (working), Tony Smith (holiday) and Sandy Walker (business). <b>These apologies were accepted.</b></p>	<p>Parish Clerk</p>
<p><b>106/06/19.C Disclosable Pecuniary Interests</b></p> <p><b>RESOLVED</b> to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001. It was <b>AGREED</b> to accept any Disclosable Pecuniary interests as they may arise during the meeting.</p>	
<p><b>107/06/19.C Minutes</b></p> <p><b>Proposed:</b> Cllr Graham Barrow    <b>Seconded:</b> Cllr Mel Ward</p> <p><b>Resolved:</b> <b>that the minutes of the meeting of the Full Council held on the 13th May 2019, having been previously circulated be confirmed as a correct record, adopted and signed by the Chairman.</b></p> <p><b>Proposed:</b> Cllr Kevin Connor    <b>Seconded:</b> Cllr Louise Hughes</p> <p><b>Resolved:</b> <b>that the minutes of the meeting of the Annual Council Meeting held on the 13th May 2019, having been previously circulated be confirmed as a correct record, adopted and signed by the Chairman.</b></p>	<p>Chairman</p> <p>Chairman</p>
<p><b>108/06/19.C Minutes of Committee Meetings</b></p> <p><b>Proposed:</b> Cllr Kevin Connor    <b>Seconded:</b> Cllr Elaine Aston</p> <p><b>Resolved:</b> <b>that the following minutes be noted and adopted;</b></p> <p>Planning Committee 03/06/19</p>	<p>Parish Clerk</p>
<p><b>109/06/19.C Public Participation</b></p> <p>No members of the public present raised any questions so it was <b>Resolved</b> that the Council move on to the next item of business.</p>	

Action**110/06/19.C Urgent Items**

There were no urgent items that relate to financial, health and safety issues or issues that require immediate attention.

**111/06/19.C Appointment of Committees & Financial Appointments & Appointment of Representatives to Outside Bodies and Organisations 2019/2020**

**Proposed:** Cllr Chris Purves      **Seconded:** Cllr Elaine Aston

**Resolved:**      **that the following Cllrs be appointed to the following vacancies**

Planning Committee (1) – Cllr Tony Smith  
Environment Committee (1) – Cllr Chris Purves  
High Ercall Consolidated Charities (1) – Still one vacancy

**112/06/19.C Finance Committee**

Cllr Louise Hughes produced a draft Terms of Reference to include HR responsibilities for this committee with the possibility of increasing the number of Cllrs who sit on the Finance Committee.

After some discussion it was felt that Personnel should be separate from Finance and the Parish Clerk was instructed to bring back to the next meeting suggestions and terms of reference for two separate committees.

Parish  
Clerk**113/06/19.C Planning****113/06/19.1.C Schedule of planning applications**

There were none.

**113/06/19.2.C Schedule of additional planning applications**

There were none.

**113/06/19.3.C Schedule of planning decisions**

There were none.

**113/06/19.4.C Other Planning Matters**

Cllr Kevin Connor and the Parish Clerk to attend a meeting at Telford & Wrekin Council on the 10th July on Pre-Applications.

Parish  
Clerk**114/06/19.C Police Matters**

Concern was expressed over vehicles parking on the highway either side of the bridge adjacent to the entrance to Hilbra Kennels.

Parish  
Clerk

Concern was also raised over inappropriate sized vehicles and excessive speed from TC Transport in Shawbury using Poynton Road.

Action  
Parish  
Clerk

Roden Cllrs were asked to carry out a survey of residents in Roden on introducing a 40 mph zone on the approaches to Roden thus reducing the distance of the 30 mph zone.

All Roden  
Cllrs

The Parish Clerk reported that the grant for the Smart Water Kits had been approved and these were on order. Now looking at August for distribution.

Parish  
Clerk

### 115/06/19.C Highway and Environment Issues

The Chairman would meet Adam Brooks from Telford & Wrekin Council over the condition of Shrewsbury Road.

Chairman

A large pot hole was reported at the entrance to High Ercall Hall and one at the north end of Crab Tree Lane.

Parish  
Clerk

Telford & Wrekin Council would be asked to contact the owner of the Cleveland Arms regarding cutting back the hedge adjacent to the bowling club which is now overhanging the footpath. A hedge by the Lodge in Roden also required cutting back.

Parish  
Clerk

### 116/06/19.C Finance

#### 116/06/19.1.C Accounts for payment;

100367	Salaries & Expenses	£381.40
100368	HMRC, PAYE	£402.17
100369	Hollinswood PC, Envelopes	£66.80
100370	Vision ICT, Website & Emails	£490.80
100371	SALC, Training	£67.50
100372	Came & Company, Insurance	£454.27
100373	Telford & Wrekin Council, Printing	£148.68
100374	K. Baker, Audit and Acting Clerks Duties	£108.00
100375	M. Barker, Consultancy Work	£900.00

**Proposed:** Cllr Chris Purves      **Seconded:** Cllr Louise Hughes

**Resolved:** **that in accordance with the Financial Regulations of the Parish Council the above payments be authorized.**

Parish  
Clerk

A meeting would be held on Monday 24th June 2019 at 7.00 pm in High Ercall Village Hall to pass off the Audit of Accounts.

Parish  
Clerk

### 117/06/19.C SALC

All correspondence from the County Secretary had been passed to Members by either the Chairman or Parish Clerk.

Action**118/06/19.C Street Lighting**

The Parish Clerk reported that Eon had now completed phase I of the conversion of our street lights to LED. Recent reported faults will now be repaired and converted to LED although there was still an intermittent fault with a light in Cleveland Avenue.

Parish Clerk

As regards a request for street lights along Poynton Road from the main road to Marlbrook Way, enquires would be made through Eon to see how many would be required.

Parish Clerk

**119/06/19.C Village Halls**

Ellerdine Village Hall had received a grant for improved toilet facilities with the work being carried out at the end of August.

High Ercall Village Hall were about to carry out renovations inside by the bar area and the path around to the play area.

**120/06/19.C Neighbourhood Planning**

The Chairman thanked everyone for assisting in getting out the public consultation documents. Now await the results.

**121/06/19.C Telford & Wrekin Council**

Councillors noted items of correspondence/publications that had been received from Telford & Wrekin Council since the last meeting.

Invoices had now been sent out to the adjoining parishes for 50% of their contribution towards the Arriva 519 Saturday Bus Service.

Parish Clerk

The Chairman reported that the Kick Start Programme, which will be all day events, will take place in High Ercall Village Hall on the 2nd August and Ellerdine Village Hall on the 9th August. These events will be advertised locally. The Chairman added that we as a parish council should consider a grant towards these events.

Chairman

Parish Clerk

**122/06/19.C Cleveland Arms**

Cllrs had received copies of all the latest correspondence from the Cleveland Arms owners.

Agreed that Cllrs Kevin Connor, Amy Glenholmes, Chris Purves and Ray Wickson form a working party to pull together all the relevant issues that need to be addressed and report back to a future meeting before any decision is taken.

Chairman

*At 9.00 pm it was proposed by Cllr Mel Ward, seconded by Cllr Elaine Aston that Standing Orders are lifted.*

Action

**123/06/19.C High Ercall School**

Agreed that we ask the Head Teacher to either attend or forward a report from the School Governing Body every qtr.

Parish Clerk

**124/06/19.C Correspondence – General**

Cllrs noted the items of correspondence/publications that had been received by the Parish Clerk since the last meeting. All other correspondence had been forwarded by email to all Cllrs by the Parish Clerk or Chairman.

Quotations to supply and plant out the planters and additional grass cutting in the Churchyard would be put on the next agenda.

Parish Clerk

**125/06/19.C Parish Matters**

Cllr Louise Hughes asked if the parish council would consider at its next meeting funding towards the next tree dressing event.

Parish Clerk

The Chairman suggested all Cllrs should have parish council lanyards to be worn when attending events on behalf of the parish council. This was agreed. He would liaise with Katrina on this.

Chairman

The Chairman informed the meeting that the Village Welcome packs would be out in July.

Chairman.

There were no other parish matters.

**126/06/19.C Next Meetings**

The next meetings of the Parish Council would be;

Monday 15th July at 7.00 pm in the Community Room, High Ercall School.

There being no further business the Chairman declared the meeting closed at 21.10p.m.

Signed .....

Date .....

Chairman