

Minutes of a Meeting of the Ercall Magna Parish Council held on Tuesday, 21st July 2020 at 7.00p.m. via Zoom.

PRESENT: Cllr E Aston Cllr K Connor
Cllr L Hughes Cllr A Price
Cllr G Barrow Cllr S Bentley
Cllr R Wickson Cllr A Glenholmes
Cllr M Ward Cllr R Hartshorne
Cllr C Purves Cllr S Walker (arrived 333/7/20.C)

In Attendance: Katrina Baker (Acting Clerk)

325/7/20.C Apologies for Absence
Members continued to send their good wishes to Edward.

Cllr Walker may be late due to work commitments.

326/7/20.C Disclosable Interests
None

Dispensations
The Coronavirus Act 2020 covered most of the aspects of the Parish Council responsibilities. However, it is necessary to consider those Councillors who may not be able to attend a meeting, via zoom, or face to face, for a 6 month period. The Council is urged to agree that a dispensation will be granted in such circumstances up until May 2021.

RESOLVED that a dispensation will be available to any Councillor unable to attend meetings until May 2021.

327/7/20.C Minutes
It was proposed by Councillor Hartshorne and seconded by Councillor Glenholmes, that the Minutes of the meeting held on 16th June 2020, be accepted as a true record. All were in favour, with three abstentions, it was

RESOLVED that these be signed by the Chairman as a true record and included in the Minute Book.

328/7/20.C Public Participation
None.

329/7/20.C Urgent items raised by the Chairman
12, Cliff Crescent. Ellerdine
The Parish Council is continuing to work with local residents, the Ward Member and Telford & Wrekin Council towards an acceptable solution and outcome for everyone concerned. It is not always possible to share information regarding the circumstances, but we should be assured that the Authorities are following up all matters.

330/7/20.C Finance & Personnel Committee**a) Internal Audit Report**

A copy of the Internal Audit report had been circulated to all Members and it was agreed that it was a true reflection of the current position.

b) Annual Governance and Accountability Return

It was proposed by Councillor Wickson and seconded by Councillor Connor that the AGAR paperwork be accepted and signed by the Chairman in order that pack can be forward to PKF Littlejohns for the External Audit.

The Chairman had written a letter of explanation regarding the circumstances to accompany the audit pack.

All were in favour and thus it was

RESOLVED that the Chairman should sign the documents on behalf of the Parish Council, and showed these on the screen.

331/7/20.C**Dates for the Exercise of Public Rights**

Members agreed that the period should begin on Monday, 27th July 2020 and would end on 8th September 2020.

332/7/20.C**c)Accounts for Payment**

A scheduled of payments had been circulated and it was proposed by Councillor Connor and seconded by Councillor Purves that arrangements be made for these to be paid as soon as possible. It is important that arrangements are put in place to enable electronic payments, particularly for periods of time when signing cheques is a problem.

Cheque No	Item	Statute	Amount
100451	Acting Clerks Hours	LGA 1972	£462.00
100452	Councillor Training	LGA 1972	£15
100453	Street Light Fault	LGA 1972 s14 p34	£691.20
100454	Landscape Maintenance	LGA 1972 s111	£3098.06
100455	Website Accessibility Report	LGA 1972	£102.00
100456	Chairman's Allowance	LGA 1972	£312.50
100457	PPE	LGA 1972 S137	£17.76

d) Financial Report

The balance in the bank at the end of June was £35,581.00 and after the payments agreed to tonight the balance will be £30,882.48.

The Clerk will update the accounts package following his return.

e) Grant Application

A further request has been received from TWC for funding towards a laptop project to enable students to continue with their education. There were a number of questions that required answers, also relating to the Kindleness Project and Members agreed to defer this item to a future agenda when all the information was available.

Clerk

f) Online Banking and BACs payments

Members resolved that arrangements should be made as soon as possible to enable access to the bank account online and that payments should be made by BACs.

g) Risk Management Policy and Risk Assessments

It was agreed to add this to the next Finance Committee meeting for consideration.

333/7/20.C

Planning

a) Report

Councillor Connor reported that the application for Brentwood, 1 City Road, Ellerdine had been withdrawn.

b) Planning Applications

It was proposed by Councillor Connor and seconded by Councillor Barrow that the following applications be deferred for further consideration at the Planning Committee meeting.

TWC/2020/0557 TWC/2020/0562 TWC/2020/0567

TWC/2020/0534 Rock Farm, Rowton

Conversion of an outbuilding to ancillary accommodation.

Members confirmed their support for this application.

TWC/2020/0582 Water Tower, Roden

Conversion to a dwelling

This application protects the water tower as a feature within the village and Members wished to support its conversion. The application seeks to restore the iconic building and the design and access statement confirms that the applicant correctly understands the significance of the building. The Parish Council is keen to support its conversion. However, there are two windows which look down on both sides affecting the privacy for the neighbours. It was therefore

RESOLVED that the Parish Council would support the conversion of the Water Tower to a dwelling, but would ask that Planning Officers insist that the 'overlooking' issues be addressed before granting permission.

Councillor Walker arrived

c) Decisions

Details of application decisions have been circulated to members.

d) Ercall Magna Neighbourhood Development Plan

There is a requirement to put together the evidence and to progress the Plan through to the next stage of consultation. This will be included on the Planning Agenda for the next meeting.

The route to Osbaston and the Air Field may be considered for inclusion in the NDP.

e) Ercall Magna Parish 'Wish List'

Councillor Connor introduced the idea of creating a Parish 'Wish List' which would identify a number of projects that the Parish Council would like to bring forward if funding becomes available.

All Members are asked to put forward ideas to be included in this list. Approximate costings will be obtained and the document will be available to share with proposed developers as the Parish Council seeks to proactively engage with this to consider opportunities for community benefit. Potential projects may include Community Transport, Rural Transport, Highway Infrastructure (including speed restrictions), Footpaths, Planters & Welcome signs, Climate Change initiatives etc.

All Members

334/7/20.C

Police Matters

Concerns had been raised by a Cleveland Avenue resident regarding the speed of traffic in the Avenue, especially during the period of lockdown as more people have been visiting the local shop.

Advice obtained from the police confirmed that this residential road is 30mph and resources do not permit regular monitoring of the speeding vehicles.

If registration numbers can be provided, then the drivers will be contacted. It was agreed that the issue was more like an 'inappropriate speed' rather than a speeding issue as Members thought it unlikely that vehicles would exceed 30mph due to the contour of the road and the parked cars.

Residents are advised to report vehicles to the police on 101.

There are further speeding, and related issues, of concern on the B5063 and in particular at the junction with Crab Tree Lane.

Due in the main to the closure of the B5062 at Mill Bend, extra vehicles are on the road from High Ercall to Shawbury and therefore it is more dangerous on the Walton Bend as large HGVs enter and leave Crab Tree Lane, which is close to the bend.

It was agreed that TWC will be asked to provide additional signage and to contact the local companies to request that they speak with drivers and contractors to highlight the dangers at this current time.

335/6/20.C

Highway and Environment Issues**a) Environmental**

Idverde have auctioned some requests in the villages. There are overgrown trees at the end of Cleveland Avenue which need cutting back to aid visibility.

b) Highways

There is a pothole outside of Walton Manor.

Members are reminded that everyone can report requests for action, such as potholes, via My Telford, there is no requirement to raise them at a meeting.

The link to add a compliment to TWC is via the website www.telford.gov.uk.

The speed limit sign at Walton Bends need turning around.

Work to resolve the flooding issue between High Ercall and Mill Bend should take place whilst the road is closed if at all possible. The Parish Council had resolved to pay £250.00.

Arriva had requested a Diversion via Poynton Road during the road closure - details of the diversion route for the service buses will be requested.

336/7/20.C Shropshire Association of Local Councils
a) All correspondence from the County Secretary had been passed to Members for their information.

Members are encouraged to read the bulletins and news items as they often contain useful information.

b) New Code Of Conduct consultation

Members supported the Chairman as he proposed that there should be mandatory training for Parish Councillors and that a mechanism for action was required when a Councillor misbehaves. It was suggested that a six month suspension could be considered.

c) Training

A revised Training Schedule has been circulated.

337/7/20.C Street Lighting

There are no current faults.

**338/7/20.C Village Halls
Ellerdine**

The Village Hall is currently closed following Government Guidelines. Limited access is allowed for maintenance and security checks.

A committee meeting will take place soon to discuss the risk assessments and associated work necessary to be able to open. The adult gym equipment is now available with notices regarding the Government Guidelines.

High Ercall

The playing field is being used by local residents for exercise and the play area has re opened with notices erected including the Government Guidelines.

There have been 3 applicants for the position of Secretary.

Plans to refurbish the toilet area are available, the project is likely to cost in the region of £30, 000 to £40,000 – grants have been applied for.

RESOLVED that Councillor Ward would represent the Parish Council on the Village Hall Committee.

339/7/20.C Telford & Wrekin Council

Councillor Bentley shared information about the funding available for Sustainable Transport which has resulted in TWC offering 4 bicycle stands to each parish. Further stock is available at £300 each, installed.

Members considered locations such as Nobridge, Roden Nursery, Play Areas, Shop, Coopers, Park Timber, Oakgate, Village Halls etc. Adjacent to bus shelters may be good to link to public transport.

Councillor Bentley encouraged the Parish Council to consider the Housing Strategy and to respond to the consultation.

- 340/7/20.C The Cleveland Arms**
 There has been no recent update from interested parties.
- The Chairman will be contacting the Enforcement Officer for an update on the work taking place inside the building. Chairman
- 341/7/20.C Correspondence**
 All correspondence has been shared with Members, who have an opportunity for any item to be added to the agenda for discussion / consideration.
- Sustainable Transport Funding
 An application will be submitted and further discussions will take place at the next appropriate meeting regarding locations and the possibility of additional cycle racks. Clerk
- 342/7/20.C Clerk's Report**
 The Acting Clerk continues to keep members informed of matters throughout the month.
 The Clerk is representing the Parish & Town Councils on the TWC Climate Change Partnership, Councillor Purves has offered to represent Ercall Magna on a Working Group.
- 343/7/20.C Councillors' Reports**
VJ Day Celebrations
 It is unlikely that any events will be able to take place.
 A small scale wreath laying service may be arranged at the Memorial. A church service may now be possible – details will be circulated when available.
- 344/7/20.C Parish Matters**
 Councillor David Wright had been invited to a Rural Forum to discuss the walking / cycle space Government initiative but had not responded to the email – the Clerk will remind him.
 An article will be included in the next magazine to thank all the volunteers for their help with the community support project in the Parish. Clerk
 The residents (and Councillors) in Roden are disappointed that it is their opinion that nothing has been done to address the speeding issue and this has been raised on many occasions. The Clerk will write to remind TWC of the invitation for someone to attend a PC meeting and to discuss the options available, including the installation of SIDs. There was a request for a 20mph limit in Marlbrook Way. It was confirmed that this matter has been raised with TWC and the police on many occasions.
- 345/7/20.C Next Meetings**
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|---------------------------------|-----|-----------------|
| 15 th September 2020 | 7pm | Via Zoom |
| 20 th October 2020 | 7pm | To be confirmed |
- There being no further business, the Chairman thanked everyone for their important contributions to a successful meeting which closed at 8.50pm.
- Signed Date

Please note that these minutes remain draft until agreed and signed at the next meeting of the Parish Council.