



**525/05/21.C Election of Vice Chairman**

Councillor R Wickson Proposed by Councillor C Purves  
Seconded by Councillor Y Homer

Councillor E Aston Proposed by Councillor R Hartshorn

Councillor C Purves Proposed by Councillor A Glenholmes  
Seconded by Councillor E Aston

A secret ballot took place and Members were asked to indicate their vote for Councillor Wickson or Councillor Purves. 8 votes in favour of Councillor Wickson and 5 for Councillor Purves.

**RESOLVED that Councillor Ray Wickson be elected as Vice Chairman of Ercall Magna Parish Council for 2021/22.**

**526/05/21.C Declaration of Acceptance of Office**

Councillor Wickson read and signed the Declaration which was witnessed by the Clerk, as the Proper Officer of the Council.

**527/05/21.C Declarations of Interest (for items on the Agenda)**

None

**528/05/21.C Minutes of the Annual Meeting held on 13<sup>th</sup> May 2019**

It was proposed by Councillor Glenholmes and seconded by Councillor Wickson, all were in favour and thus it was

**RESOLVED that the Minutes of the AGM held on 13<sup>th</sup> May 2019 be signed by the Chairman as a true record.**

**529/05/21.C Ercall Magna Parish Council Committee and Working Group Structure**

It was proposed by Councillor Hartshorn and seconded by Councillor Bentley that the revised structure as previously discussed be confirmed. All were in favour.

**530/05/21.C Committee and Working Group Membership**

**Finance & Governance**

Chairman and Vice Chairman of Council

Councillors L Hughes  
A Price  
S Walker  
G Barrow  
A Glenholmes

**HR Working Group**

Vice Chairman of Council

Councillors A Glenholmes  
L Hughes  
S Walker  
M Ward (ad hoc)

**Planning**

Chairman and Vice Chairman of Council

Councillors C Purves  
G Barrow  
E Aston  
M Ward

### **Environment & Climate Change Working Group**

Chairman and Vice Chairman of Council (Ex Officio)

Councillors  
C Purves  
E Aston  
A Price  
S Walker  
Y Homer

The Membership was proposed by Councillor Bentley and seconded by Councillor Wickson, all were in favour and thus it was

**RESOLVED that the Membership, as listed, be confirmed and will appear on the website.**

The Terms of Reference for each Committee and Working will be agreed at the first meeting of each, when the Chairman and Vice Chairman will also be elected.

### **531/05/21.C Representatives of Outside Bodies**

TW Bus User Group	Cllr R Wickson
SALC Wrekin Area Committee	Cllr L Hughes Cllr G Barrow
High Ercall Village Hall	Cllr Y Homer Cllr R Hartshorn
CPRE	Cllr A Price Cllr R Hartshorne
Climate Change Champion	Cllr C Purves
Snow Wardens	Cllr G Barrow (Roden) Cllr Y Homer (High Ercall / Walton) Vacancy (Ellerdine / Rowton)
Tree Warden	Cllr E Aston
Helicopter Liaison Group	Cllr A Glenholmes
Pre-Application Planning Consultations	Cllr L Hughes Cllr K Connor Cllr C Purves
Endowment Charity	Cllr R Wickson
Consolidated Charities	Cllr R Hartshorn Cllr E Aston Cllr A Glenholmes Vacancy

The above representatives were proposed by Councillor Walker and seconded by Councillor Ward, all were in favour and thus it was

**RESOLVED that the Members be appointed as per the list**

The Chairman thanked Members for taking on the roles to represent Ercall Magna Parish Council.

### **532/05/21.C Standing Orders and Financial Regulations**

Members confirmed the Standing Orders and Financial Regulations of the Council which had recently been updated. Copies are available on request and they appear on the website.

### **533/05/21.C Remuneration Report**

A copy of the reports for 2019/20 and 2020/21 had been circulated and will appear on the website. No Members had claimed remuneration.

Members considered if a scheme should be available for 2021/22 and it was agreed that this was not required.

**534/05/21.C Finance & Governance**

**Bankers** Barclays  
**Bank Signatories** Cllrs R Wickson, G Barrow, L Hughes, K Connor  
**Auditors** Rosemarie David AAT (Internal) PKF Littlejohn LLP (External)

**Asset Register**

A copy of the update Asset Register had been circulated and will appear on the website. A note to the Accounts will be necessary to explain to the Auditors the reduction in the total value of assets due to the removal of High Ercall Village Hall and Field, which do not belong to the Parish Council and therefore should not have appeared on the Asset Register in previous years.

**535/05/21.C Annual Subscriptions**

It was proposed by Councillor Purves and seconded by Councillor Hughes that the following annual subscriptions be confirmed. All were in favour and thus it was

**RESOLVED that these subscriptions be renewed for 2021/22:**  
**Shropshire Association of Local Councils**  
**CPRE**  
**Society of Local Council Clerks**

**536/05/21.C Meeting Schedule**

A copy of a draft meeting scheduled had been circulated. It was proposed by the Chairman and seconded by the Vice Chairman, all were in favour and thus it was

**RESOLVED that the Meeting Schedule be approved.**

There being no further business, the Chairman closed the Annual Meeting and thanked everyone for their important contributions.

Signed .....Date .....

Please note that these minutes remain draft until agreed at the next meeting of the Parish Council on 15<sup>th</sup> June 2021. They will not be signed until the Annual Meeting in 2022.