# Minutes of the Annual General Meeting of Ercall Magna Parish Council held on Tuesday, 18<sup>th</sup> May 2021 at 7.00p.m. in High Ercall Village Hall.

PRESENT: Cllr E Aston Cllr K Connor

Cllr G BarrowCllr S BentleyCllr R WicksonCllr M WardCllr C PurvesCllr S WalkerCllr Y HomerCllr L HughesCllr A GlenholmesCllr R Hartshorn

Cllr A Price

**In Attendance:** Katrina Baker (Clerk)

1 Member of the public PCSO Ivan Collumbell

**Sian Thomas** 

#### 519/05/21.C Welcome & Introductions

The Chairman for 20.21, Councillor Wickson, opened the meeting and thanked everyone for attending. This is the first face-to-face meeting for over a year and it is good to see everyone. Social distancing remains a requirement along with other regulations to keep everyone safe.

A warm welcome was extended to the West Mercia Police Representatives.

#### **West Mercia Police**

PCSO Ivan Collumbell has recently come into the post to support rural communities and covers the Wellington, West & Rural and Newport areas. Sian Thomas is the Rural & Business Officer.

Ivan gave a short presentation on their roles and their commitment to engaging with communities and offering support wherever possible.

Sian is a lead representative with Rural Watch.

The use of the online reporting system is to be encouraged, this assists with ensuring that there is a record of useful information. Anyone seeing anything that 'is a bit out of the ordinary' should report it, descriptions, times, dates, registration numbers etc. – this could all be useful in the future. However, if something is happening 'at that time', please continue to use 999.

## 520/05/21.C Election of Chairman

Councillor K Connor Proposed by Councillor L Hughes
Seconded by Councillor G Barrow

All were in favour and thus it was

RESOLVED that Councillor Kevin Connor be elected as Chairman of Ercall Magna Parish Council for 2021/22.

# 521/05/21.C Declaration of Acceptance of Office

Councillor Connor read and signed the Declaration which was witnessed by the Clerk, as the Proper Officer of the Council.

# 522/05/21.C Declarations of Acceptance of Office

All Members read and signed their renewal of their Declarations of Acceptance of Office, including their commitment to the new Code of Conduct. These were witnessed by the Clerk.

#### 523/05/21.C Registers of Disclosable Pecuniary Interests

Members completed new Registers of DPIs, these will be added to the website and have to be sent to the Monitoring Officer at Telford & Wrekin Council.

#### 524/05/21.C Apologies for Absence

None

#### 525/05/21.C Election of Vice Chairman

Councillor R Wickson Proposed by Councillor C Purves

Seconded by Councillor Y Homer

Councillor E Aston Proposed by Councillor R Hartshorn

Councillor C Purves Proposed by Councillor A Glenholmes

Seconded by Councillor E Aston

A secret ballot took place and Members were asked to indicate their vote for Councillor Wickson or Councillor Purves. 8 votes in favour of Councillor Wickson and 5 for Councillor Purves.

RESOLVED that Councillor Ray Wickson be elected as Vice Chairman of Ercall Magna Parish Council for 2021/22.

## 526/05/21.C Declaration of Acceptance of Office

Councillor Wickson read and signed the Declaration which was witnessed by the Clerk, as the Proper Officer of the Council.

## 527/05/21.C Declarations of Interest (for items on the Agenda)

None

## 528/05/21.C Minutes of the Annual Meeting held on 13th May 2019

It was proposed by Councillor Glenholmes and seconded by Councillor Wickson, all were in favour and thus it was

RESOLVED that the Minutes of the AGM held on 13<sup>th</sup> May 2019 be signed by the Chairman as a true record.

## 529/05/21.C Ercall Magna Parish Council Committee and Working Group Structure

It was proposed by Councillor Hartshorn and seconded by Councillor Bentley that the revised structure as previously discussed be confirmed. All were in favour.

# 530/05/21.C Committee and Working Group Membership

## Finance & Governance

Chairman and Vice Chairman of Council
Councillors L Hughes

A Price S Walker G Barrow A Glenholmes

#### **HR Working Group**

Vice Chairman of Council

Councillors A Glenholmes

L Hughes S Walker

M Ward (ad hoc)

#### **Planning**

Chairman and Vice Chairman of Council
Councillors C Purves

G Barrow E Aston M Ward

# **Environment & Climate Change Working Group**

Chairman and Vice Chairman of Council (Ex Officio)

Councillors C Purves

E Aston A Price S Walker Y Homer

The Membership was proposed by Councillor Bentley and seconded by Councillor Wickson, all were in favour and thus it was

#### RESOLVED that the Membership, as listed, be confirmed and will appear on the website.

The Terms of Reference for each Committee and Working will be agreed at the first meeting of each, when the Chairman and Vice Chairman will also be elected.

## 531/05/21.C Representatives of Outside Bodies

TW Bus User Group	Cllr R Wickson			
SALC Wrekin Area Committee	Cllr L Hughes			
	Cllr G Barrow			
High Ercall Village Hall	Cllr Y Homer			
	Cllr R Hartshorn			
CPRE	Cllr A Price			
	Cllr R Hartshorne			
Climate Change Champion	Cllr C Purves			
Snow Wardens	Cllr G Barrow (Roden)			
	Cllr Y Homer (High Ercall / Walton)			
	Vacancy (Ellerdine / Rowton)			
Tree Warden	Cllr E Aston			
Helicopter Liaison Group	Cllr A Glenholmes			
Pre-Application Planning	Cllr L Hughes			
Consultations	Cllr K Connor			
	Cllr C Purves			
Endowment Charity	Cllr R Wickson			
Consolidated Charities	Cllr R Hartshorn			
	Cllr E Aston			
	Cllr A Glenholmes			
	Vacancy			

The above representatives were proposed by Councillor Walker and seconded by Councillor Ward, all were in favour and thus it was

#### RESOLVED that the Members be appointed as per the list

The Chairman thanked Members for taking on the roles to represent Ercall Magna Parish Council.

# 532/05/21.C Standing Orders and Financial Regulations

Members confirmed the Standing Orders and Financial Regulations of the Council which had recently been updated. Copies are available on request and they appear on the website.

## 533/05/21.C Remuneration Report

A copy of the reports for 2019/20 and 2020/21 had been circulated and will appear on the website. No Members had claimed remuneration.

Members considered if a scheme should be available for 2021/22 and it was agreed that this was not required.

# 534/05/21.C Finance & Governance

Bankers Barclays

Bank Signatories Cllrs R Wickson, G Barrow, L Hughes, K Connor

Auditors Rosemarie David AAT (Internal) PKF Littlejohn LLP (External)

#### **Asset Register**

A copy of the update Asset Register had been circulated and will appear on the website. A note to the Accounts will be necessary to explain to the Auditors the reduction in the total value of assets due to the removal of High Ercall Village Hall and Field, which do not belong to the Parish Council and therefore should not have appeared on the Asset Register in previous years.

## 535/05/21.C Annual Subscriptions

It was proposed by Councillor Purves and seconded by Councillor Hughes that the following annual subscriptions be confirmed. All were in favour and thus it was

RESOLVED that these subscriptions be renewed for 2021/22:

**Shropshire Association of Local Councils** 

**CPRE** 

**Society of Local Council Clerks** 

#### 536/05/21.C Meeting Schedule

A copy of a draft meeting scheduled had been circulated. It was proposed by the Chairman and seconded by the Vice Chairman, all were in favour and thus it was

RESOLVED that the Meeting Schedule be approved.

There being no	further business,	, the Chairman clo	sed the Annual	Meeting and th	ıanked everyor	ne for their in	nportant
contributions.							

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Please note that these minutes remain draft until agreed at the next meeting of the Parish Council on 15<sup>th</sup> June 2021. They will not be signed until the Annual Meeting in 2022.