

Minutes of the Full Council Meeting of Ercall Magna Parish Council held on Tuesday, 15th June 2021 at 7.00p.m. in High Ercall Village Hall.

PRESENT: Cllr E Aston
Cllr S Bentley
Cllr M Ward
Cllr Y Homer
Cllr A Glenholmes
Cllr K Connor
Cllr R Wickson
Cllr S Walker
Cllr L Hughes
Cllr A Price

In Attendance: Katrina Baker (Clerk)
2 Member of the public

553/06/21.C Welcome & Introductions

The Chairman, Councillor Connor, opened the meeting and thanked everyone for attending. Members were reminded of the covid regulations.

554/06/21.C Apologies for Absence

Councillor G Barrow Unwell
Councillor R Hartshorn Work Commitments

It was proposed by Councillor Hughes and seconded by Councillor Glenholmes, all were in favour and thus it was

RESOLVED that the apologies, as listed, be accepted.

Councillor Purves had informed the Chairman of a need to 'take things easy' for a while and Members sent him their best wishes.

RESOLVED that a period of leave of absence, until September, be approved.

555/06/21.C Declarations of Interest (for items on the Agenda)

None

A new form has been introduced for any Councillor wishing to apply for a dispensation. The form is available on request from the Clerk.

556/06/21.C Minutes of the Meeting held on 18th May 2021

It was proposed by Councillor Walker and seconded by Councillor Glenholmes, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 18th May 2021 be signed by the Chairman as a true record.

557/06/21.C Cleveland Arms – An Asset Of Community Value

The Chairman of the Cleveland Phoenix Charity had confirmed that an update should be available for the July meeting.

558/06/21.C Chairman's Report

Councillor Connor informed Members that the Ercall Magna Smartwater Roadsigns are now available and these are to be sited around the Parish on 16th June. Thanks were extended to Councillor Wickson for his continued work to get this project completed.

559/06/21.C Finance & Governance

a) Payments

A schedule of payments had been circulated. It was proposed by Councillor Wickson and seconded by Councillor Walker that the payments be authorized and paid via the dual-system through Barclays Bank.

High Ercall Primary School – swimming grant	LGA 1972 s 137	£450.00
Internal Audit Fee	LGA 1972	£120.00
Insurance	LGA 1972	£536.61
Clerk's Salary	LGA 1972	£560.00
PAYE – May 2021	LGA 1972	£140.00

b) End of Year Accounts

A copy of the end of year accounts had been circulated to all Members, for their information, along with the AGAR paperwork for consideration.

- i) The Internal Audit Report for 2020/21 had been completed by the Internal Auditor and a copy of the full written report had been circulated. Members received the report and noted that no actions had been recommended.
- ii) Members considered points one to eight of the Governance Statement. It was proposed by Councillor Homer and seconded by Councillor Hughes that Section One of the AGAR be approved and signed by the Chairman.
- iii) The Section Two, Accounting Statements were in accordance with the Scribe Financial Report and showed a balance to carry forward of £40,516.00. It was proposed by Councillor Homer and seconded by Councillor Hughes that the Statements be signed by the Chairman.

All were in favour and thus it was

RESOLVED the AGAR be completed and submitted to PKF LittleJohn LLP, the external auditors with all the supporting documentation as required for an Intermediate Review.

The Finance & Governance Committee will undertake periodic inspections throughout the year, as part of the audit process, when face to face meetings are possible.

- iv) Members agreed that the dates for the period for the Exercise of Public Rights be Monday, 21st June to Friday 30th July 2021 inclusive. A notice will appear on the website and in the noticeboards.

c) Financial Position

The balance at the end of May 2021 was £57,117.48 following the receipt of the first precept payment. Following completion of the Audit, the accounts package will be updated and monthly reports available.

d) Asset Register

There will be some additions to the Asset Register early in 21/22 including the Memorial and replacement planters around the Parish.

The value of assets on the End of Year accounts shows a significant difference in the asset value, this is due to the removal of HEVH and field and Ellerdine outdoor gym equipment as it has been established that these are not the property of the Parish Council. This has been explained in the Variances which accompany the accounts to the Auditors.

The asset register is used to ensure that adequate and appropriate insurance is included in the policy which is due for renewal. A procurement process has resulted in a recommendation to remain with Came & Company for 2021/22. The Chairman noted that the documentation is complex, but detailed and adequately covers the Parish Council and Councillors in their duties.

560/06/21.C Planning

a) Report

Councillor Wickson presented the Minutes of the meeting held on 2nd June 2021, for information.

- b) **Planning Application for consideration**
TWC/2021/0578 7 Cleveland Avenue, High Ercall
Single Storey side and rear extensions

RESOLVED that the Parish Council would support the proposals, but would mention in the response that the information provided was minimal and the application would have benefited from more details.

- c) **Planning Decisions**
Information from all decisions is shared with Members.

- e) **Street Naming – Roden Development**
TWC had informed the Parish Council of the proposed name of Roden Mews. This was not thought to be suitable and the Parish Council has an opportunity to put forward an alternative (s) for consideration by the Licensing Committee.
Following a lengthy discussion, Members agreed that Oaks Way would be submitted.

However, when this was submitted to TWC, it was not within the criteria and Members were given the opportunity to reconsider. At the time of writing, two options were under further consideration Oak Leaf Close and Nursery Oaks.

561/06/21.C Environmental Matters

- a) **Update**
Councillor Purves had sent information, with the Chairman, regarding his recent attendance at the PTC Climate Change Working Group.
As mentioned at the last meeting Members would consider areas of publicly owned land that may be suitable for planting trees as part of The Woodland Trust Green Canopy Scheme for the Queen's Jubilee.
Individual residents can also apply for trees. These can be added to a national map and a plaque can be purchased in recognition of this special occasion. It was agreed that this will be added to the July Agenda for further consideration.
It is also recommended that PTCs include environmental matters in their responses to Planning Application Consultations.
The TW Climate Change Action Plan consultation ends tomorrow.
- b) **New Issues**
None

562/06/21.C Highways Matters

- a) **Updates**
The Chairman reported on a Highways Liaison Meeting with TWC on 2nd June which was an opportunity to bring to the attention of senior TWC Highway Officers the list of outstanding matters throughout the Parish. A copy of the notes of the meeting will be circulated, for information.

The damaged Marlbrook Way sign is still awaiting replacement.
The flooding issue at the Rodington junction with the B5062 has not been addressed.
- b) **Safe route for pedestrians – Walton to High Ercall**
The Parish Council welcomed Alicia to the meeting and thanked her for her letter which was very much appreciated as it highlighted the need for the Parish Council to move forward with discussions as to how the route from Walton to High Ercall can be made safer for pedestrians.

It was agreed to form a Working Group to identify a plan of action which will include
- Where will the path start and finish
 - Who will use it

- Where can it be located
- Who are the relevant landowners
- Give consideration to Walton Bend
- How will it be funded
- Who will own and maintain it

The following members volunteered to join the Group

Cllr S Walker	Cllr K Connor	Cllr M Ward
Cllr Y Homer	Cllr R Wickson	Cllr C Purves (if available)

c) HGVs through High Ercall

A meeting is to be arranged with the Site Manager of Greenhouse Village to discuss the use of the local roads and lanes to access the site.

d) A442 Cold Hatton

A request for 'no overtaking' signs and relevant road markings has been taken on board by TWC Highways Officers.

563/06/21.C Shropshire Association of Local Councils

Regular updates are provided to all members and contain useful information.

The SALC meeting with TWC Chief Executive and Leader took place on 25th May and the notes of the meeting are available.

Councillor Wickson will be raising awareness of the concerns of WAC with regards to Fireworks and Chinese Lanterns at the NALC Policy Group.

An invitation to the next WAC meeting has been received, this will take place via zoom on 30th June at 7pm.

564/06/21.C Street Lighting

No issues

565/06/21.C Correspondence

a) All correspondence is shared with Members, here had been no requests to add any to the agenda for further consideration at this meeting. Members are reminded that they can add any item to a future agenda.

b) Armed Forces Covenant

Ercall Magna Parish Council, along with all other local councils, has been invited to sign up to the Armed Forces Covenant. There are already over 7000 organisations signed up. The AF Covenant is a pledge to acknowledge and understand the needs of the Armed Forces community and to ensure that they are treated with fairness and respect in all aspects of life.

It was proposed by Councillor Wickson and seconded by Councillor Connor, all were in favour and thus it was

RESOLVED that Ercall Magna Parish Council signs up to the Armed Forces Covenant. In doing so it will demonstrate public commitment to the Armed Forces Community by agreeing two core principles:

- No member of the Armed Forces community should face disadvantage in the provision of public and commercial services compared to any other citizen
- In some circumstances, special treatment may be appropriate, especially for the injured or bereaved.

c) Police & Crime Commissioner PTC Survey

Members were reminded that responses are required by 13th July so that the Parish Council combined response can be included on the July Agenda.

566/06/21.C Reports

Councillors

Code of Conduct Training

5 Members attending this important and useful training session regarding Standards in Public Life.

A training policy and register is kept for the Clerk and Members and all members are encouraged to attend training and information sessions whenever possible. This will be added to the next Agenda.

Clerk's Report

None

567/06/21.C Parish Matters

a) Roden Planters

Thanks were extended to Cllr Price and volunteers, also to Roden Nursery for support – the planters are looking really good. Details regarding the remaining planters are still required.

b) 'Welcome To.....' namesigns

Members would like to consider some Welcome To namesigns for the villages in the Parish, this will be added to a future agenda for consideration .

c) Consolidated Charities

Further details are needed and a copy of the Trust Deed and Account details were requested by the Parish Councillors on this Committee. No further information has been obtained as yet.

d) Provision of Mains Drainage

A response from TWC is awaited regarding the provision of mains drainage via a Section 106 agreement and in particular the extent of the route to be provided.

e) Litter Pickers and Tabards

Councillor Wickson has a quantity of both for volunteers.

f) 30mph roundels

A request will be submitted to TWC Highways for these to be added to the highway through villages.

g) Mill Bend Barn

The Chairman updated Members on the current position regarding the Enforcement Order and a recent Section 192 application. Further information will be requested from the Planning Officer and Enforcement Officer and it will appear on the next Agenda.

h) High Ercall Play Area

The transfer to Ercall Magna Parish Council has taken place and the Parish Council now has responsibility for maintenance and insurance.

The Village Hall Management Committee are undertaking the weekly inspections and will contact the Clerk immediately if any issue is identified. A new sign will be required giving details of who to contact in an emergency situation and other essential information.

The litter and dog fouling bin needs repairing and repainting, this will be reported to TWC for action.

568/06/21.C Next Meeting

20th July 2021

7pm

High Ercall Village Hall

There being no further business, the Chairman closed meeting at 8.50pm and thanked everyone for their important contributions.

SignedDate

Please note that these minutes remain draft until agreed at the next meeting of the Parish Council on 20th July 2021.