

Minutes of the Annual General Meeting of Ercall Magna Parish Council held on Tuesday, 17th May 2022 at 7.00p.m. in High Ercall Village Hall.

PRESENT: Cllr K Connor Cllr G Barrow
Cllr S Bentley Cllr R Wickson
Cllr S Walker Cllr L Hughes
Cllr R Hartshorn Cllr A Price

In Attendance: Katrina Baker (Clerk)
Mr S Taylor
Mrs S Noyes Thomas
Cllr M Ward (via zoom)
Cllr E Aston (via zoom)

730/05/22.C Welcome & Introductions

The Chairman for 21/22, Councillor Connor, opened the meeting and thanked everyone for attending. He thanked Members for their support over the last year and congratulated them on a successful year.

731/05/22.C Election of Chairman

Councillor K Connor Proposed by Councillor R Wickson
Seconded by Councillor L Hughes
All were in favour and thus it was

RESOLVED that Councillor Kevin Connor be re- elected as Chairman of Ercall Magna Parish Council for 2022/23.

732/05/22.C Declaration of Acceptance of Office

Councillor Connor read and signed the Declaration which was witnessed by the Clerk, as the Proper Officer of the Council.

733/05/22.C Declarations of Acceptance of Office

All Members read and signed their renewal of their Declarations of Acceptance of Office, including their commitment to the new Code of Conduct. These were witnessed by the Clerk.

734/05/22.C Registers of Disclosable Pecuniary Interests

Members confirmed that they had checked their current DPIs (available on the website) and revised copies (where required) were presented to the Clerk which would be sent to TWC and would appear on the website.

735/05/22.C Apologies for Absence

Councillor C Purves Holiday
Councillor M Ward Isolation (attended on zoom)
Councillor E Aston family commitments (attended on zoom)

It was proposed by Councillor Wickson and seconded by Councillor Hughes, all were in favour and thus it was

RESOLVED that the apologies, as listed, be accepted.

736/05/22.C Election of Vice Chairman

Councillor R Wickson Proposed by Councillor G Barrow
Seconded by Councillor L Hughes
All were in favour and thus it was

RESOLVED that Councillor Ray Wickson be re-elected as Vice Chairman of Ercall Magna Parish Council for 2022/23.

737/05/22.C Declaration of Acceptance of Office

Councillor Wickson read and signed the Declaration which was witnessed by the Clerk, as the Proper Officer of the Council.

738/05/22.C Declarations of Interest (for items on the Agenda)

740/05/22.C Cllr Walker and Cllr Bentley Mr S Taylor
Cllr R Wickson Chairman of SALC

739/05/22.C Minutes of the Annual Meeting held on 18th May 2021

It was proposed by Councillor Bentley and seconded by Councillor Wickson, all were in favour and thus it was

RESOLVED that the Minutes of the AGM held on 18th May 2021 be signed by the Chairman as a true record.

740/05/22.C Vacancies

Due to the resignations, due to work commitments, of two Councillors, the vacancies had been advertised, as no election had been called the Parish Council can co-opt to fill the vacancies. Two applications had been received and copies of the personal statements had been circulated, for information.

*Councillor Walker and Councillor Bentley declared anon-pecuniary interest
Mr S V Taylor and Mrs S Noyes Thomas left the meeting*

Members agreed that they were both strong candidates who would represent High Ercall and Rowton in particular. It was proposed by Councillor Connor and seconded by Councillor Barrow, all were in favour and thus it was

RESOLVED that Mr Taylor and Mrs Noyes Thomas be invited to join the Parish Council.

Mr Taylor and Mrs Noyes Thomas returned to the meeting

Declaration of Acceptance of Office

Mr Taylor and Mrs Noyes Thomas read and signed their Declarations, which were witnessed by the Clerk. A Register of Disclosable Pecuniary Interests will be completed and will appear on the website.

741/05/22.C Ercall Magna Parish Council Committee Structure

It was proposed by Councillor Wickson and seconded by Councillor Bentley that the current structure be re-affirmed. All were in favour and thus it was

RESOLVED that the current Committee Structure would remain as 2021/22.

It was noted that Parish Council Meetings must be held face to face and in public.

**742/05/22.C Committee and Working Group Membership
Finance & Governance**

Chairman and Vice Chairman of Council
Councillors L Hughes
A Price
S Walker
G Barrow
Vacancy

Human Resources Committee

Vice Chairman of Council

Councillors Vacancy
 L Hughes
 S Walker
 M Ward (ad hoc)

Planning Committee

Chairman and Vice Chairman of Council

Councillors C Purves
 G Barrow
 E Aston
 M Ward

Environment & Climate Change Working Group

Chairman and Vice Chairman of Council (Ex Officio)

Councillors C Purves
 E Aston
 A Price
 S Walker

The Membership was proposed by Councillor Wickson and seconded by Councillor Bentley, all were in favour and thus it was

RESOLVED that the Membership, as listed, be confirmed and will appear on the website. The two vacancies will be confirmed at the next meeting.

The Terms of Reference for each Committee and Working will be agreed at the first meeting of each, when the Chairman and Vice Chairman will also be elected.

743/05/22.C Representatives of Outside Bodies

TW Bus User Group	Cllr R Wickson
SALC Wrekin Area Committee	Cllr R Wickson Cllr L Hughes Cllr G Barrow
High Ercall Village Hall	Cllr R Wickson Cllr S Noyes Thomas
CPRE	Cllr A Price Cllr R Hartshorne
Climate Change Champion	Cllr C Purves
Snow Wardens	Cllr G Barrow (Roden) Cllr S Noyes Thomas (High Ercall / Walton) Cllr S Taylor (Ellerdine / Rowton)
Tree Warden	Cllr E Aston
Helicopter Liaison Group	Cllr G Barrow
Pre-Application Planning Consultations	Cllr L Hughes Cllr K Connor Cllr C Purves
Endowment Charity	Cllr R Wickson

The above representatives were proposed by Councillor Bentley and seconded by Councillor Warker, all were in favour and thus it was

RESOLVED that the Members be appointed as per the list

The Chairman thanked Members for taking on the roles to represent Ercall Magna Parish Council.

744/05/22.C Standing Orders and Financial Regulations

Members confirmed the Standing Orders and Financial Regulations of the Council for 2022/23. Copies are available on request and they appear on the website.

745/05/22.C Remuneration Report

A copy of the reports for 2021/22 had been circulated and will appear on the website. No Members had claimed remuneration.

Members considered if a scheme should be available for 2022/23. It was proposed by Councillor Bentley and seconded by Councillor Hartshorn that £1100 be vired into a Remuneration Budget to enable (elected) Members to claim an allowance, in arrears. All were in favour and thus it was

RESOLVED that £1100 be included in a Remuneration Budget for 2022/23 to enable elected Members to claim an allowance, in arrears, if required.

746/05/22.C Finance & Governance

Bankers	Barclays
Bank Signatories	Cllrs R Wickson, G Barrow, K Connor
Auditors	Rosemarie David AAT (Internal) PKF Littlejohn LLP (External)

Asset Register

A copy of the updated Asset Register, as at the end of March 2022, had been circulated and will appear on the website.

747/05/22.C Annual Subscriptions

Councillor Wickson declared an interest in SALC

It was proposed by Councillor Bentley and seconded by Councillor Hartshorn that the following annual subscriptions be confirmed. All were in favour and thus it was

RESOLVED that these subscriptions be renewed for 2022/23:
Shropshire Association of Local Councils
CPRE
Society of Local Council Clerks (25%)

748/05/22.C Meeting Schedule

A copy of a draft meeting schedule had been circulated. It was proposed by the Chairman and seconded by the Vice Chairman, all were in favour and thus it was

RESOLVED that the Meeting Schedule be approved.

There being no further business, the Chairman closed the Annual Meeting and thanked everyone for their important contributions.

SignedDate

Please note that these minutes remain draft until agreed at the next meeting of the Parish Council on 21st June 2022. They will not be signed until the Annual Meeting in 2023.